

<b>IDENTIFY HAZARD</b> Look only for hazards which you could reasonably expect to result in harm under the conditions in your workplace.  <i>eg. Slips/Trips, Fire, Electricity, Dust, Noise, Chemicals, Moving Parts, Vehicles, Low Temp, Manual Handling.</i>	<b>WHO MIGHT BE HARMED</b> Do not list individuals, identify groups. <i>e.g Office Staff, Contractors, Cleaners, Engineers, Members of the public.</i>  Pay extra attention to: - <i>Lone workers, Inexperienced Staff, Staff with Disabilities, and Visitors</i>	<b>LIST ANY CONTROLS</b> List any precautions that are in place. Has there been provided Adequate Training Instruction and Information. Does it meet the standards required by law and any Code of Practice, if so then the risk has been adequately controlled.	<b>ADDITIONALCONTROLS</b> List any additional controls that may be used to improve those at are in use at present: -  Remove the risk completely, add additional guarding, reduce exposure time, substitute the task, PPE as a last resort.

**To the best of my knowledge the information provided is correct. The control measures in place control risk to an acceptable degree.**

Signed:	Name:	Position:	Date
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